

MPERAtiv Program Status Report

Status Date: 12/01/2014

Status:

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MPERA Program Manager: June Dosier

Description

The MPERAtiv program is comprised of multiple projects, including business process modification, data cleansing, imaging, and a new Line of Business (LOB) information system. Provaliant Retirement, LLC, provided ongoing project oversight and quality assurance for all MPERA projects included in the MPERAtiv program through September 30, 2014.

Executive Overview

The MPERAtiv Program status remains green as the status of both the PERIS and Data Cleansing projects remain green.

PERIS design was "frozen" for PERIS UAT at the end of November. We will continue through December with construction, system testing, data cleansing, conversion reconciliation and User Acceptance Testing (UAT) activities.

Our mock conversion ran on November 1, 2014. The conversion process was successfully completed and we are working to complete data reconciliation and resolve conversion errors. There were more errors from the conversion process than expected and MPERA is working with Sagitec to resolve these errors in preparation for PERIS UAT.

Resources continue to be our major risk as each team member must juggle multiple urgent tasks. The project managers are monitoring this and other risks as we look towards the start of UAT in January, 2015.

Activities completed since last status report

PERIS (Line of Business)

- Final Phase 4A3 use case is in construction.
- 23 Training Manuals have been accepted.
- 1 Phase 4B use cases has been accepted and design continues for the second use case.

Data Cleansing

- Accepted Data Mapping Matrix (DMM) addendum changes.

Activities to be completed in next month

PERIS (Line of Business)

- Continue conversion reconciliation and conversion error and skip resolution activities.
- Continue with use case supplement changes.
- Complete Phase 4A3 construction.
- Continue mock conversion activities.
- Continue with Training Manual review and acceptance.
- Continue with change request review and resolution.

Data Cleansing

- Continue data cleansing and data analysis activities.
- Continue with Data Mapping Matrix (DMM) addendum changes.
- Continue data reconciliation activities.

Awareness Items

Provaliant Oversight of MPERAtiv projects

We terminated our Project Manager contract with Provaliant Retirement LLC (Provaliant) as of September 30, 2014. The addendum to the contract which resulted in a net savings to MPERA of \$78,817 has been completed and signed by all parties.

This awareness item will not be on the next status report.

Scope/Schedule/Cost Updates

- Cost: All requirements within cost.
- Scope: Change requests have been submitted by Sagitec and approved by MPERA totaling an additional \$91,875.
- Schedule: All projects on schedule.
- Resources: Risks #65 & #71 are of concern and will be monitored closely.
- Quality: Quality continues to be good.

Issues/Risks

MPERAtiv Risk #65: Risk: User Acceptance Testing (UAT) Resources. Does MPERA have the resources needed to complete UAT in the time frame provided?

IMPACT: PERIS may be delayed and cost increased due to lack of resources.

.MITIGATION: MPERA has determined to utilize overtime and backfill with temporary employees to staff for PERIS UAT. This risk is currently being monitored. It will remain on the next status report.

MPERAtiv Risk #71: Risk: Change in MPERA Project Manager

IMPACT: PERIS may be delayed and cost increased due to lack of resources.

MITIGATION: MPERA has contracted with an outside vendor to provide project management to the MPERAtiv program. This risk is currently being monitored. It will remain on the next status report.